



3rd International Conference on the Use of Space Technology for Water Management

1 – 4 April 2014, Rabat, Morocco

GENERAL INFORMATION FOR PARTICIPANTS

1. Transport and Accommodation

1.1 Flight Arrangements

Participants who are being provided with full funding support for travelling to the conference from the co-organizers, should have already been contacted regarding the issuance of air flight tickets. Please note that any changes to the original air travel arrangements will be at the expense of the participant.

1.2 Airport Arrival

Participants who are funded by the co-organizers of the conference will be provided with transportation from either the Airport Mohammed V Casablanca or Rabat Airport to the hotel in which accommodations have been arranged. A driver from the event will be at the airport in the arrival area holding a small placard with the logo of the conference and a title on it (such as the one on the upper side of this page).

Please contact Mrs. Layachi and/or Mr. Riffi from the Local Organizing Committee (LOC) (see section 3 below for contact details) for assistance in case you miss the event's driver due to a late arrival or any other reason.

1.3 Hotel Accommodation for Participants

Participants who are provided with funding support for hotel accommodation will stay at the L'AMPHITRITE PALACE Resort & SPA. We have made your booking which will cover your hotel accommodation for the duration of the conference.

Participants are responsible for any additional charges (telephone calls, laundry, room service, etc.) in the hotel as well as for any extension to their stay.

For further information, please see contact details of the hotel:

L'AMPHITRITE PALACE Resort&SPA

SKHIRAT PLAGES 12050 SKHIRAT-MAROC

12050 Skhirat - Maroc

Tel : +212 (0)537621000

Fax : +212 (0)537621010

Web : www.lamphitrite.com

The hotel is located within five minutes of walking distance from the venue of the Conference. Please use the link below to see the location of the hotel in Google Maps:

<https://www.google.com/maps/place/L'amphitrite+Palace+Resort+%26+Spa+Skhirat/@33.8685563,-7.0563129,17z/data=!3m1!4b1!4m2!3m1!1s0x0:0xaa5cf4b277483fa3>

Participants and speakers who are self-funded are responsible for making their own hotel arrangements. LOC recommends that international participants of the meeting should stay at the L'AMPHITRITE PALACE Resort & SPA hotel where all funded participants will be accommodated. LOC has negotiated with this hotel a special rate for all participants of the meeting which is 1,500 Moroccan Dirham (about EUR 130) per night including breakfast. The booking of accommodation can be arranged directly with the hotel. The contact person there is :

Adnane SEFLIOUI

Reservation Manager

Amphitrite Palace Resorts & SPA

Phone: +212 5 37 62 11 22 or +212 5 37 62 10 00

Mobile phone: +212 6 61 85 59 25

Fax: +212 5 37 62 10 50

E-mail: reservations@lamphitrite.com

Alternatively, a reservation can be made through Twenty Seven Event travel agency:

Twenty Seven Event

Mrs. Mernissi Ilham

Tel: +212 (0) 661483948

E-mail: twentysevenevent27@gmail.com

This travel agency can also make arrangements for your transportation from/to Rabat or Casablanca airport, for local guided tours, etc.

Please do not forget to make a reference to the conference when you communicate either with the travel agency or with the hotel.

1.4 Living Expenses

Participants who are being provided by co-sponsors with funding support for living expenses, will receive during the conference an allowance to cover their living costs for the duration of the conference. **Please note that, in order to receive the financial support, you are requested to provide a photocopy of your passport (only page(s) with your name and signature) and a photocopy of your original air tickets. Please note that it is also required to submit all the air ticket stubs and boarding passes that the airlines returned to you after checking in.** If participants stay for a shorter period of time, the amount of payment will be adjusted accordingly.

2. Conference Information

2.1 Conference Venue

The conference will be held at the “Centre International de Conference MOHAMMED VI, Skhirat plage, 12050 Skhirat Maroc.”

Please use the link below to see the location of the conference’s venue:

http://www.lamphitrite-palace.com/d/lamphitrite/media/PDF/Fiche_technique_CIC_Mohammed_VI.pdf

2.2 Registration Details

Registration of participants to the UN/Morocco Conference will take place on Tuesday, 1 April 2014, from 08:00 to 09:00 at the conference venue. Each participant will receive a badge which should be worn visibly throughout the entire period of the conference.

2.3 Work Period

The event will be held from Tuesday, 1 to Friday, 4 April 2014 from 09:00 to 18:00 hours. Please refer to the conference’s web page on the Internet (at the URL <http://www.unoosa.org/oosa/en/SAP/act2014/Morocco/index.html>) for further details (please note that programme might be slightly modified later on).

2.4 Presentations

All speakers have been scheduled to make presentations up to 20 minutes in length, including Q/A. Please see the programme at the conference’s web page for the schedule of your presentation. Since there are still a few unconfirmed speakers, the programme might be modified by the time of the conference.

For those who, due to time limits, are not scheduled for oral presentation, we have arranged poster sessions. Therefore, please bring a hard copy of your presentation with you (maximum 10 pages of A4 format) for posting it on boards outside the meeting room, and be ready to answer questions from the viewers at real time.

Please review the tentative programme carefully to verify date, time and title of your presentation. If there is any discrepancy, please inform us (sergei.cherniov@unoosa.org) as soon as possible.

If you wish to use PowerPoint, please bring a copy of your presentation on a USB memory stick.

If you have not already done so, please provide us with your abstract and brief biographical details for the use in the programme (please send this to sergei.cherniov@unoosa.org).

2.5 Documents

An up-to-date programme will be distributed during the conference at the time of registration. The proceedings will be published electronically after the event.

2.6 Working Language

The working languages of the conference are English and French.

2.7 Facilities, Materials, and Equipment

The conference room will be equipped with a PC and a projector. The LOC will provide photocopying, printing, fax, access to the Internet (WiFi) and office supplies for the conference.

3. Contact Details:

United Nations Office for Outer Space Affairs:

Mr. Sergei Chernikov e-Mail: sergei.cherniov@unoosa.org
 cc: Sonia Beharovic e-Mail: sonia.beharovic@unoosa.org
 (All matters relating to programme and organisation)
 Tel: +43 1 26060 4948, +43 1 260605631

Ms. Ayoni Oyeneyin e-Mail: ayoni.oyeneyin@unoosa.org
 cc: Sonia Beharovic e-Mail: sonia.beharovic@unoosa.org
 (All matters related to travel, accommodation and visas)
 Phone: +43 1 26060 4953

Local Organising Committee:

Mrs. Amal Layachi e-Mail: layach@crtts.gov.ma
 Mr. Said Riffi e-Mail: riffi@crtts.gov.ma
 Phone: +212 (0) 665 195 601 or +2012 (0) 5 37 71 54 48/98

Royal Center for Remote Sensing (CRTS)
 Secteur 21, Angle Avenue Sanawbar et
 Avenue Allal El Fassi, Hay Riad, Rabat, Morocco

Have a nice travel to Morocco!
We are looking forward to working with you towards a productive and enjoyable conference!