

## **Notes for Participants**

### **I. Presenters of technical sessions**

Presenters of technical sessions are requested to:

- (1) bring the presentation material in a USB/Flash memory and bring it to the local organizer at the registration desk as soon as possible (by no later than the day of presentation).
- (2) stand by for the presentation

### **II. Presenters of poster sessions**

The size of posters is A0 (841mm×1189mm).

Presenters of poster sessions are requested to:

- (1) print out the presentation material by themselves beforehand.
- (2) bring the printed presentation material to the local organizer at the registration desk as soon as possible (by no later than the day of presentation).
- (3) stand by the poster during the assigned session and answer questions from participants.

### **III. Notes for UN-funded participants**

UN-funded participants are required to sign on the Attendance Sheet every morning during the registration session at the registration desk, in front of Mr. Takanori Miyoshi from the United Nations Office for Outer Space Affairs.

### **IV. Notes for participants who are not staying at the Crowne Plaza Corobici Hotel San José**

It is the participants' sole responsibility to come to the venue, Crowne Plaza Corobici Hotel San José during the entire Workshop period.

Participants who are not staying at the Crowne Plaza Corobici Hotel San José and are planning to come to the workshop by car or motorcycle are requested to contact the Local Organizer in terms of the availability of parking space in advance.