

UNITED NATIONS
INTER-AGENCY MEETING ON OUTER SPACE ACTIVITIES (UN-Space)

Thirty-seventh session
24 August 2017, a.m.
Salle B, WHO Headquarters
Geneva, Switzerland

INFORMATION FOR PARTICIPANTS

General

The Inter-Agency Meeting on Outer Space Activities (UN-Space) will be held on **24 August 2017** at the Headquarters of the World Health Organization, Geneva, Switzerland, organized by the United Nations Office for Outer Space Affairs (UNOOSA), which acts as the Secretariat of UN-Space, and hosted by the World Health Organization.

Main events include:

- 37th session of UN-Space (Closed session for United Nations entities), **09:00-12:30**, Salle B, WHO Headquarters;
- Thirteenth open informal session, integral part of the UN/WHO/Switzerland Conference on Strengthening Space Cooperation for Global Health. The event will take place in the form of a panel, entitled “*The transformative potential of space technology for development: approaches and opportunities in the UN system*”, **13:30-15:30**, Salle C, WHO Headquarters;

United Nations entities are encouraged to extend their participation to the UN/WHO/Switzerland Conference on Strengthening Space Cooperation for Global Health, 23-25 August 2017. The preliminary programme of the Conference is available from:

http://www.unoosa.org/oosa/en/ourwork/psa/schedule/2017/conference_who_tp5.html.

The events will be held at the following address:

World Health Organization
20, avenue Appia
CH-1211 Geneva 27
Switzerland

Focal points for the meeting

For access to the meeting venue:

Mr. Ramesh Krishnamurthy
Senior Advisor
Department of Information, Evidence and Research
Health Systems and Innovation Cluster
World Health Organization
20, avenue Appia
CH-1211 Geneva 27
Tel. +41 22 791 1405 (Land Line)
Tel. +41 79 826 2472 (Mobile Line)
E-mail: krishnamurthy@who.int

For the UN/WHO/Switzerland Conference:
Mr. Lóránt Czárán
Office for Outer Space Affairs
United Nations Office at Vienna
Wagramerstrasse 5, A-1400 Vienna, Austria
Tel: +43 1 26060 5564 / 4262
E-mail: czaran@unoosa.org

For general questions on UN-Space
Mr. Niklas Hedman / Ms. Aygul Duysenhanova
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Tel: +43 1 26060 5564 / 4262
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On the first day of the meeting

Please arrive in good time and bring with you your invitation letter, a valid identity card, passport or other identification document with a photograph. Security is commonly strict and only participants that arrive with their letter and their ID will be allowed to enter the premises.

Getting to WHO

From Town

1. The bus Number **8**, direction **OMS**, leaves from a stop near the main railway station (Gare Cornavin)
2. The bus stops outside the WHO/OMS, and is a minute to the main entrance of WHO.
3. Please check in at the main reception to obtain your security badges.

From the Airport to WHO

The bus that come to WHO from the Airport is Number **28**.

1. Take the bus that states **Jardin Botanique (bus 28)**.
2. These buses do not come into the WHO grounds. You have to get off at the stop '**Vy-des-Champs**'. When you get off at this stop, if you look in the direction that the bus is facing, the side of the WHO building is right in front of you. Proceed towards the building and turn left into the access road.

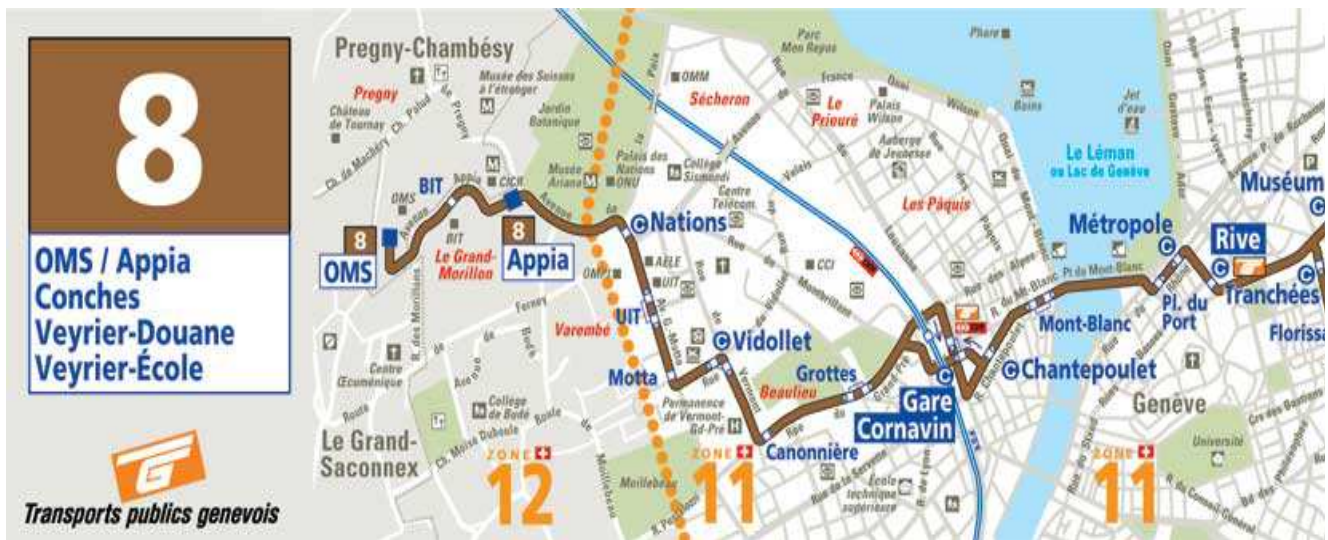
From the Airport to the main railway station (Gare Cornavin)

1. The buses that goes from the Airport to the centre of town is number 5 and 10. Hotels are all located near the stop.
2. Alternatively, there are regular trains from the Airport to 'Gare Cornavin', which is also close to most of the hotels.
3. Taxis are always available at the exit of the arrivals terminal.

Costs:

1. Bus ticket costs vary depending on the route but the standard price for a ticket to cover two zones (e.g. Gare Cornavin to WHO) costs SF 3.00. Tickets must be purchased before getting on the bus at the auto-machines located at each bus stop.
2. Trains cost about SF 3.00
3. Taxis cost about SF 30.00 depending on the distance.

A route map of the 8 bus from Gare Cornavin to WHO/OMS is included for your information.



Meeting Rooms

- 09:00-12:30 • Salle "B" on the third floor - Main Building
- 13:30-15:30 • Salle "C" on the fifth floor - Main Building

Food

No food and drinks (except the water already provided) are allowed in the conference rooms at any time. Snacks will be served (TBC) during coffee breaks (10:30-11:00 and 15:30 – 16:00), outside the Salle "C" (fifth floor). Participants need to pay for their own lunch and dinner. Lunch could be purchased at the WHO Cafeteria as stated below at varied costs ranging from 10-20 CHF depending on the selection made at the counter by the participant.

WHO / HQ Facilities

The following facilities are available in WHO.

- o Post Office: Situated at the main hall, open from 08:30 to 16:30. It provides full postal, telegraph and telephone facilities.
- o Bank: the Union des Banques Suisses (UBS) handles routine banking and exchange operations. It is located on the ground floor of Annex L. It is open from 8:30 to 16:30 non-stop from Monday to Friday.
- o Travel Agent: Carlson Wagon Lit Travel Agency (tel. 14070) It is open from 08:30 to 17:30 Monday - Friday
- o Cafeteria/Restaurant: It provides three different "plats du jour" in addition to a vegetarian and a daily special dish as well as a selection of hors-d'oeuvres and desserts, at moderate prices. It is open from 11:30 to 14:00 Monday - Friday.
- o Bar à Café: Situated at the main hall, open from 07:30 to 16:30 Monday - Friday. It provides coffees, tea, sandwiches, snacks etc.

- o Library: Situated on the lower level of the main hall, open from 08:30 to 17:00 from Monday - Friday (tel. 12062). Several computers with Internet access and printer are available there.
- o Cyber Cafe: Free access to Internet is available on the mezzanine level.
- o Medical Services: open from 08:15 to 12:45 and from 13:30 to 17:00 from Monday – Friday
- o WHO Book shop: open from 9:00 to 16:30, Monday to Friday
- o Automatic Camera booth: An automatic camera booth is located on the ground floor of the main building, near the elevators, next to the spiral staircase. The charge for passport-size colour or black and white photographs is CHF 8.00.

Lost and Found

Articles or sums of money found in the premises of WHO headquarters should be handed in at the Badge / Security Office or if closed at the reception desk. The Security Office keeps all found articles in a secure location while sums of money are deposited with the Treasury. Any lost property found in the restaurant is retained by the manager for a period of twenty-four hours before being forwarded to the Badge/Security Office.

If a valuable article disappears under circumstances where an investigation may be required, the loss should immediately be reported to the Security Officer in the Badge Office (Main entrance, telephone 13153, 13164 or security@who.int). The report should later be confirmed by completing form WHO 708 "Declaration of a Missing Item", which provides a detailed account concerning the circumstances of the disappearance.

Facilities for persons with disabilities

The main building and annexes, with the exception of the upper level of Annex X, are all accessible to persons in wheelchairs; pavement kerbs having been replaced by ramps wherever necessary, including at the bus stop. Four parking spaces in Parking P4 near the entrance to Annex L are reserved for persons with disabilities. Some elevators, toilets and telephone booths have been specially equipped for persons with disabilities.

Hotel

Please note that this is your responsibility to settle the hotel bill

To / From the Airport

Geneva city centre is very close to the Airport. It is easily reachable by train or by bus using the united network of public transport Unireso. Only one single ticket is required to travel by train, tram, or bus in Geneva.

The airport offers free public transport tickets to incoming passengers. A machine has been installed in the baggage hall, next to one of the green customs channels that will dispense the tickets. The tickets will be valid for 80 minutes and for anywhere in the Geneva "metropolitan" area, covering trains, buses, trams and boats. You will be required to show proof of incoming air travel (e.g. boarding pass, airline ticket).

Geneva Transport Card

UNIRESO offers a Transport Card to guests of Geneva hotels which gives you free access to all forms of public transport within Geneva. You can get this card at your hotel reception.

By Train: Train is the easiest way to reach Geneva city centre: 8 minutes between the Airport and Cornavin central station (every 15 minutes). All trains stop at Geneva-Cornavin. The Airport railway station has direct access to the Airport Departure/Arrival levels.

By Bus: The following buses stop at the airport (bus stops at the Departure level, in front of the train station):

- o to Geneva city centre: bus 10 (every 10 minutes); get off the bus at 22-Cantons (Gare Cornavin). It takes 20 minutes.
- o to WHO: bus 28 (every 20 minutes). It takes 13 minutes. Get off at the bus stop called "Vys des champs" . As you get off the bus WHO is the large building to your left.

How much does it cost? If you don't have the UNIRESO Card, buses cost 3,00 CHF (Swiss franc) for any single trip of one hour within Geneva city. You must buy your ticket before getting onto the bus. Ticket machines are available at all stops - please select the button for 1 hour trip (red circle around the button). No change is available so you need to carry the correct coins.

Where is the train station and bus stop in the airport?

Terminal map at <http://www.gva.ch/en/Desktopdefault.aspx/tabid-60/>

To / From WHO

WHO Headquarters (Bus stop BIT) can be reached from Monday to Friday by bus "8" which runs from Veyrier to Avenue Appia, passing through Rive (town centre), Place Cornavin (railway station) and Place des Nations (Palais des Nations); at weekends this bus runs only as far as Avenue Appia.

WHO can also be reached by bus "F" which runs daily from Place Cornavin to Ferney-Voltaire, France, with stops at Place des Nations and Vy-des-Champs, next to the headquarters building.

Bus "61" runs daily from Annemasse Gare France to Place Cornavin. In addition, bus "5" runs daily from Thônex vallard to Grand-Saconnex, with stops at Place Cornavin and Place des Nations, and bus "28" runs from Jardin Botanique with stops at Avenue Appia and Vy-des-Champs.

Tram service "15" run from Palettes to the Place des Nations, passing by Cornavin station, including at weekends.

Tickets must be purchased and validated before entering buses/trams. Individual tickets are available from vending machines at main bus stops. Prepaid cards Unireso Cartabonus, for multiple trips may be purchased at any newsagent in town bearing the "TPG" sign, and at the main railway station (Cornavin).

Taxi

Most Geneva taxi drivers know the headquarters building as "OMS" (Avenue Appia). There are taxi stands located at almost all main squares in Geneva. Taxis can be called by telephone by dialling the following numbers: (022) 320 20 20, (022) 320 22 02 and (022) 33 141 33. It takes about 10 minutes to get to WHO from the airport or from the railway station. The approximate fares are 25-30 CHF and 20 CHF respectively.

Laptop/ Computer

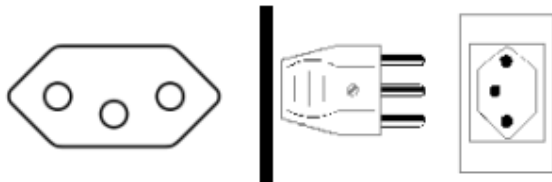
Wireless network connection is available in the meeting room. The password will be available in the meeting room.

If you require assistance, please call the Global Service Desk at 17000 from any WHO desktop phone

If you are bringing a laptop with non-Swiss plug, please bring an international plug adaptor. (see below)

Swiss plug/sockets

Swiss plug-sockets supply the European standard voltage of 230 V AC - 50 Hz. Plug-sockets are shaped as you can see in the picture below. Most plugs with two prongs can also be used.



Medical services

Health and Medical Services is located in the WHO building close to the Executive Board room (S2). In collaboration with Security Services, it will provide first aid treatment to any WHO staff members/delegates at the work place, the number to dial is 11114.

In case of an emergency outside the premises, private associations will send a doctor to your home/hotel: (Médecins de Genève Tel. 022.754.54.54 or SOS Médecins Tel. 022 748.49.50). The number to dial to get an ambulance is 144.

To discuss any medical concerns you may have, please dial 13040 to get an appointment with one of the HMS physicians or nurses. HMS can assist you to identify medical facilities you may need in Geneva

Security

If you face a security-related emergency or have a particular question concerning your security while in Geneva, please contact WHO security office/duty officer telephone number: +41 (0) 22 791 11 17.

EMERGENCY NUMBERS	GENEVA	WHO
FIRE	118	11117
POLICE	117	11117
AMBULANCE SERVICE	144	11114

Other useful info about Geneva

- Geneva Tourism & Convention Bureau <http://www.genevetourisme.ch>
- Geneva International Airport <http://www.gva.ch/en/Desktopdefault.aspx/tabid-11/>